## **Privacy statement FOLBB**

## 1. Controller and data protection officer

#### legal responsible:

Baiersbronn Frischfaser Karton GmbH Sägmühleweg 18 2270 Baiersbronn T: 0049 (0) 7442 8310

#### **Data Protection Officer**

Datenschutzbeauftragter c/o Baiersbronn Frischfaser Karton Gmbh Sägmühleweg 18 72270 Baiersbronn E: privacy@folbb.com

# 2. Purpose and legal bases

#### log data

Every time you call up a website, your Internet browser au- tomatically transmits information to our web server for technical reasons. We store some of this information in log files:

- Date of access
- Time of access
- URL of the referring website
- Retrieved file
- Data volume transferred
- Browser type and version
- Operating system
- IP-adress

In principle, we only evaluate log data in order to rectify faults in the operation of our website or to clarify security incidents. This processing is based on Art. 6 para. 1 lit. f DSGVO, our interest is the technical provision, security and optimization of the website.

## 3.Contact form

You can contact us via the contact form. The data entered there are partly necessary to enable communication and to process your request. In this case, they are marked as mandatory fields. Other data that you share with us facilitate a personal approach or a better or faster processing. This processing is based on Art. 6 para. 1 lit. b DSGVO.

# 4. Suppliers and customers

We use contact and communication data and other relevant personal data of our suppliers and customers, as far as they or their employees are natural persons. We process this data in order to carry out the business relationship, communication and contact maintenance. The processing is based on Art. 6 para. 1 lit. f DSGVO, our legitimate interest is the handling of the business cooperation and contact maintenance.

#### 5. FOLBB Digital

FOLBB digital is a service we have commissioned that includes a digital B2B sales and service channel that allows you to place all orders and call-offs online. The platform facilitates transparent information, as well as an overview of all your inquiries, reservations, orders, stock levels, deliveries and payables. A delivery tracking function allows you to track the location of your online delivery, if supported by the relevant carrier. In addition, a production preview, a product catalog, certain certificates, reports and a price overview are provided. For this purpose, personal data is processed for the technical provision of the portal, for optimization, for IT security and for registration and user administration as well as for processing, billing and administration of the customer relationship and contracts. The legal basis for the processing is Art. 6 (1)(b) DSGVO or Art. 6 (1)(f) DSGVO, our legitimate interest is the provision of the portal for optimal, transparent and smooth online processing of orders. For more information on data processing, please refer to the provider's privacy policy.

#### 6. Recipient

In order to operate our website and provide our services, we work with service providers who may receive personal data:

- Service provider for hosting services
- IT service provider
- Service provider for programming services
- Affiliated companies

We will only transfer your data to recipients if this is necessary for the fulfillment of a contract with you or if there is a legitimate interest in the transfer of your data.

#### 7. Obligation to provide

Insofar as the personal data is required for the establishment and implementation of the business relationship and the associated contractual or legal obligations, this data must be provided by you so that we can fulfill our performance obligations or legal obligations. Without the provision of the data, we may no longer be able to provide the service, not properly or not completely.

#### 8. Storage duration

If we store your personal data, this will only be for a limited period of time and no longer than necessary. In principle, we delete your data when they are no longer necessary for the processing purpose for which they were collected or other legal reasons exist that require deletion and there are no legal obligations to retain them or other legal reasons that make storage necessary.

#### 9. Data subject rights

#### You have the following rights:

- Access to your data, Art.15 DSGVO
- Correction of your data, Art. 16 DSGVO
- Deletion of your data, Art. 17 DSGVO
- Restriction of the processing of your data by us. Art. 18 DSGVO
- Data portability, Art. 20 DSGVO
- Objection to the processing of your data, Art. 21 DSGVO

# 10. Complaints

You have the right to lodge a complaint with the competent supervisory authority regarding the processing of your personal data, Art. 77 DSGVO.

If you have any further questions, please contact the data protection officer.